

MEMORANDUM

TO: Hospice Providers

FROM: Nancy Cutair, Chief
Division of Nursing Services

RE: HIPAA Implementation

Date: October 15, 2003

A federal law called the Health Insurance Portability and Accountability Act (HIPAA) requires health care providers and insurers to submit claims in a nationally standardized format using national codes.

This memo addresses the Maryland Medicaid Program's (the Program) HIPAA implementation for hospice services. The memorandum discusses revenue code changes, electronic transactions (HIPAA readiness, companion guides, testing, and the Submitter Identification Form and Trading Partner Agreement), and paper billing. **If you plan to submit electronic claims to the Program, either directly or through a billing service, you must return a signed Submitter Identification Form and Trading Partner Agreement.**

REVENUE CODE CHANGES

The revenue code for billing room and board for hospice clients residing in nursing facilities is new. Effective October 18, 2003, the codes for use in billing Medicaid for hospice services rendered to clients are as follows:

You must use all four digits.

Revenue Code	Description
0650	General Hospice – Medicare Respite Coinsurance
0651	Routine Home Care
0652	Continuous Home Care
0655	Inpatient Respite Care
0656	General Inpatient Care

0657	Physician Services (requires a HCPCS code be included on the claim line along with the date of service and must be billed to the Program on the CMS 1500 form)
0658	Hospice Room and Board (MUST CONTINUE TO BE SUBMITTED VIA PAPER CLAIM)
0659	Other Hospice Service

Please note that all hospice revenue codes may be submitted electronically with the exception of revenue code 0658 (hospice room and board). Claims for revenue code 0658 will continue to need to be hand priced until such time as the Program is able to make the changes necessary to its MMIS –II system to electronically process these claims. If you plan to submit electronic claims to Medicaid for all other revenue codes, either directly or through a billing service, you must return a signed Submitter Identification Form and Trading Partner Agreement.

ELECTRONIC BILLING

COMPANION GUIDES

In working towards the October 2003 implementation deadline, the Program produced Companion Guides to assist trading partners in code and situation handling for the ANSI ASC X12N Transactions. Our Companion Guides can be obtained through the DHMH website at: <http://www.dhmh.state.md.us/hipaa/transandcodesets.html>.

At this time, the X12 837 and X12 835 Companion Guides are available. We continue to work on the other transaction Companion Guides and will post them on the web when they are completed.

TESTING

Trading Partners who plan to send electronic transmissions directly to the Program must test for HIPAA compliance before they can transmit claims to us for payment. The Program offers free testing, which can be accessed at: <http://www.dhmh.state.md.us/hipaa/testinstruct.html>.

TRADING PARTNER AGREEMENT and SUBMITTER IDENTIFICATION FORM

We have attached a copy of our Trading Partner Agreement and Submitter Identification Form. The Program must have both the Trading Partner Agreement and Submitter Identification Form on file before accepting any HIPAA transactions including X12N 837 (Claims).

Each form has a contact phone number if you have additional questions or if you are unclear which forms you are to fill out. It is imperative that you complete the necessary form(s) and return them prior to submitting electronic transactions. Please mail the agreements to:

Rita Tate

201 W. Preston St. Rm. LL3
Baltimore MD 21201
Attn: HIPAA Billing Agreements

PAPER BILLING

Hospice providers should continue billing the Program via paper using the UB92 form. A separate billing instruction memorandum will be mailed to you shortly.

If you have any questions regarding this memo, please call us at 410-767-1448. Thank you.

Enclosures